

**Sacramento County Department of Health Services  
Health Center Co-Applicant Board (CAB) AGENDA**

Friday, October 18, 2024, 9:30 a.m.- 11:30 a.m.

CAB Meeting Minutes

4600 Broadway, Community Room 2020, Sacramento, CA

Agenda materials can be found at

<https://dhs.saccounty.net/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

The CAB was held in person at 4600 Broadway, Room 2020. Room 2020 is open to the public.

- No member attended via teleconference.

**CALL TO ORDER (9:30 AM)**

Opening Remarks and Introductions – *Suhmer Fryer, Chair*

a. Roll Call and Welcome

**PRESENT**

Laurine Bohamera – Vice Chair

Suhmer Fryer - Chair

Eunice Bridges - Member

Roberto Ruiz – Member

Vince Gallo - Member

Nicole Miller - Member

Marie Walker – Prospective  
Member

Corrie Brite – County Counsel

Dr. Sharon Hutchins – County Staff

Cortney Hunley – County Staff

Nicole Reyes-Schultz – County Staff

Belinda Brent – UC Davis Staff

Dr. Michelle Besse – County Staff

**INFORMATION ITEMS (9:35 AM)**

**1. Budget Updates – Discussion led by Dr. Besse**

- **Please refer to the Budget Handouts**
- **(Budget viewing and open discussion)**
- **Dr. Besse**-Initially we were projected to draw 6 million from the County General Fund but now we are projected to draw only 3.7 million, so this is good news!
- **Corrie Brite**-The General Fund is the County's back up fund.
- **Dr. Besse**-The General Fund is made up from tax dollars.
- **Laurine Bohamera**-Why is Quest Diagnostic's continuously over budget?

- **Dr. Besse**-Refugee patients come to us needing services, including labs, but unfortunately their Medi-Cal is not yet activated. We cover the difference and then bill Medi-Cal at a later time once the Medi-Cal is active and we have a Medi-Cal number to run and bill.
- **Laurine Bohamera**-Would like detailed future updates on other professional services and school-based programs-Also stated that she loves the new budget summary.

## **2. Project Director Report-Dr. Mendonsa (Presented by Dr. Besse)**

- **Please refer to the Report**
- 6month extension on HRSA Capitol Grant
- ADA improvements on Health Center
- In the process of onboarding 15 new Refugee Staff this month and continuing to look for new Doctors
- Kudos to Dr. Hutchins and staff for overseeing the Medi-Cal Audit which the Health Center received 98-99%
- HRSA OSV 90day window closes next Tuesday
- **Corrie Brite**-HRSA gave a written overview, and the changes will be coming in so that CAB can vote. We may need a special meeting in November
- **Laurine Bohamera**-It would be nice to know why certain changes were made, getting an overview
- **Corrie Brite**-Most changes were made due to HRSA requirements and wanting to make sure labor requirements are being met. Also, changes were made by Feldesman and Tucker, our HRSA and FQHC experts.
- **Laurine Bohamera**-I was under the understanding that we were going to put a team together to gather some questions to present? Also, that we were going to receive some training regarding Sturgis Rules of Order?
- **Corrie Brite**-If possible, maybe we can shift back to Roberts Rules of Orders. Please feel free to provide feedback in the following weeks via email to Dr. Besse.
- There has been improved access thanks to the Artera Messaging System. With the Artera Messages increasing, the no-show numbers are decreasing.
- **Suhmer Fryer**-I appreciate the Artera Messages.
- **Marie Walker**-Yes, they are very helpful.
- **Roberto Ruiz**-I would like my care provider to receive the messages. I have missed a few appointments because my caregivers are not receiving the messages.

- **Dr. Besse**-Cortney can help set up MyChart and there are posters posted around the Health Center as well.
- **Roberto Ruiz**-I would like a liaison provided because I feel like as a patient I am not being heard.
- **Suhmer Fryer**-Does the Health Center not have a Patient Advocate?
- **Roberto Ruiz**-It can be very frustrating asking for help.
- **Dr. Besse**-There is a position within the County for a Peer Specialist, and we can look into that growth. We also have social work students we are looking into bringing on that are trained in this area as well.
- **Dr. Hutchins**-Also CHW Students
- **Belinda Brent**-This morning we met with Pediatric to bring in CHW from Sacramento City College to come in and advocate, prepare paperwork and chart for visits.
- **Marie Walker**-I am a caregiver, and I fill out HIPAA forms for my patients and I receive all of the information for them.
- **Dr. Hutchins**- I will provide you (Roberto Ruiz) with the forms.
- **Roberto Ruiz**-I did that already but they're saying that they never received it.
- **Belinda Brent**-What is happening now is called, "voice of the patient," and it is the best way for us to improve.
- **Dr. Besse cont. w/Report**-HRSA school sites have been approved for a temporary amount of time with a 12month CAP for corrections.
- As far as Medical Doctor recruitment we are in the conversation phase. No applications have been filled out and there have been no interviews yet. (Suhmer Fryer will participate in the interviewing process)

### **3. QI Plan Progress Monitoring Data Reports-Dr. Hutchins**

- **Please refer to the Report**
- Quality care for kids has been a big focus.
- Huge improvements with the capability of administering lead testing here onsite.
- We now have an OB Clinic
- We met the target for breast cancer screening as well as cervical cancer screenings.
- All colorectal kits have been distributed and we are waiting on those to be returned to us for screening completion.
- We have diabetes clinics scheduled 10/26 and 11/2
- **Roberto Ruiz**-Everyone does well here in the diabetes clinic.

- Everyone should complete a depression screening annually and, in our school-based sites they have a 100% completion rate on yearly depression screening, overseen by Dr. Besse.
- **Belinda Brent**-2 years ago in 2022 we had a 14% screening rate overall and when we recently ran the numbers, we are in the 70% range for screenings completed overall.
- **Vince Gallo**-How is the screening done?
- **Belinda Brent**-There are multiple types of tests or questionnaires used
- We are currently working on bringing the screening numbers up for our unhoused populations.
- We also now have an A1C machine in our mobile van (Mobile Van also carries a 100% screening completion rate)

#### **4. Patients' Grievances and Safety Review-Dr. Hutchins**

- The vast majority of our grievances have been due to our Referrals Department but those numbers are decreasing.
- **Suhmer Fryer**-Sometimes it feels like people are only listening to respond but they are not listening to resolve the problem.
- **Dr. Besse**-We are working on training staff to become better listeners.
- **Dr. Hutchins**-We are also working on patients being able to receive a timely appointment. Maybe we should have Robyn come and present on this in the future? We are working with the providers to change their schedules for better patient access to see the doctors.

#### **5. CAB By Laws/Co-Applicant Board Agreement/HRSA Update-Dr. Besse**

- Once corrections have been made an email will go out providing the corrected documents and opening a discussion for feedback from the CAB Members.
- A special meeting date will be set, and a meeting will be held if need be.

#### **6. HIV Update-Dr. Besse**

- Grant funds are mainly being spent on positions and HIV Prep Medications
- **Laurine Bohamera**-Jan wanted to know specifically about the objectives that we were supposed to meet and the status of those objectives. Maybe we can set aside some time for carrying over items and having a discussion at the end?

- **Corrie Brite**-Yes and CAB Goals is an area set aside for discussions as well.

## **7. Project Director Evaluation Discussion-Dr. Besse**

- Drafted evaluation forms will be going out
- Please provide your feedback and send back as soon as possible.
- Evaluations need to be completed by 10/31

### INFORMATION/ACTION ITEMS<sup>1</sup>

\*Vince Gallo Motions to Approve BUSINESS ITEM I. to Approve September 20, 2024, CAB Meeting Minutes

\*Nicole Miller 2nds Motion to Approve BUSINESS ITEM I. to Approve September 20, 2024, CAB Meeting Minutes

Yes Votes- Vince Gallo, Eunice Bridges, Nicole Miller, Roberto Ruiz, Laurine Bohamera and Suhmer Fryer

No Votes-None

-Carried

\* Laurine Bohamera Motions to Approve BUSINESS ITEM II. to Approve Vote on Special Meeting November 8, 2024

\*Nicole Miller 2nds Motion to Approve BUSINESS ITEM II. to Approve Vote on Special Meeting November 8, 2024

Yes Votes- Vince Gallo, Eunice Bridges, Nicole Miller, Roberto Ruiz, Laurine Bohamera and Suhmer Fryer

No Votes-None

-Carried

### PUBLIC COMMENT (10:20 AM)

Anyone may appear at the CAB meeting to provide public comment regarding any item on the agenda or regarding any matter that is within CAB's subject matter jurisdiction. The Board may not take action on any item not on the agenda except as authorized by Government Code section 54954.2.

- No public comments were made.

### CLOSED SESSION

None

### MEETING ADJOURNED

The meeting adjourned at 11:40 am.

<sup>1</sup> Time estimate: 5-10 minutes per item, unless otherwise noted